



MARWADI SIKSHA SAMITHI

R.G. Kedia College of Commerce

(Affiliated to Osmania University, NAAC Re-Accredited)

3-1-336, Esamia Bazar, Opp. New Chaderghat Bridge, Hyderabad- 500027.

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link):

The institution is particular about the maintenance and up keeping of the infrastructure. Several house-keeping staff maintains cleanliness in the college. There are two dedicated care takers in the college to look after all the maintenance activities of the college. Infrastructure maintenance budget is allocated every year.

Labs: Laboratories are cleaned everyday by the in-house staff of the college. Equipment is regularly serviced to avoid any sort of damage.

Library: Library racks, almirahs, furniture, computers, periodical racks, notice boards are regularly checked and repaired as and when required.

Computers: Routine computer maintenance, software installations, networking issues are handled by the System support staff. Maintenance of computing facilities, other IT support, LCD projectors and CCTV cameras maintenance etc is also carried out by team of technical staff under system admin. Computer labs are maintained by two full time qualified hardware technicians.

Further, in order to maintain the computers an MOUR has been entered with M/S Sri Sai Computers for Annual maintenance contract

Classrooms: All the classrooms are well lit, ventilated, furnished for the smooth and optimal conduct of classes. Regularly fans, tube lights, tables, chairs and boards are repaired and updated. There is a full time electrician/plumber/carpenter available for these services.

Sports and Games: The Sports officer takes responsibility for all repairs pertaining to sports equipment and courts. He has to maintain courts properly on daily basis with the help of the maintenance staff.

