

MARWADI SHIKSHA SAMITHI
R.G. KEDIA COLLEGE OF COMMERCE
Meeting with Coordinators (NAAC) IQAC
MEETING – 1

Date: 8-05-2018

Time: 2.30pm

Venue:

Seminar Hall

The first meeting of the newly formed IQAC was held in the seminar hall with all the Departments of UG, MBA & PG Faculty members. The following members were present:

S.No		
1	Dr D.V.G Krishna	Director
2.	Smt. Sujatha patwari	Principal
3	Mr.K.Sreehari	Coordinator
4.	Dr.Vijaya kumari	Faculty member
5.	Mr.K.Kiran kumar	Faculty member
6.	Mr.Rushishwarudu	Faculty member
7.	Mrs. Madhavi	Faculty member
8.	Mrs. Radhika	Faculty member
9.	Mrs. Syedabaseerunnisa	Faculty member
10.	Sri. (CA) S.B.Kabra	Jt.Sec
11.	Mr.K.Ramachandra murthy	Jt.Director
12.	Mr.K.Srikanth	Alumni
13.	Mr.Jai karan	Alumni
14.	Mr. Ramesh	Local wardmember

The meeting is presided by the Principal. The meeting of the newly formed IQAC begins with the Basic NAAC guidelines for preparing the AQAR under the coordinatorship of

Prof. D.V.G Krishna, Director, M.S.S

Meeting Agenda:

1. To initiate the process of NAAC
2. Formulating the Action Plan.
3. Identifying the Conveners and Members for all the 7 criteria's.
4. To discuss on the ways of Metrics under each criterion.

Minutes:

1. The Principal and NAAC coordinator welcome all the Members of NAAC.
2. Principal proposed the following members for criteria wise convener.
3. IQAC coordinator mentioned the following:
 - a) The academic year to be considered for the preparation of AQAR i.e. 2018-2019, 2019-2020, 2020-2021, 2021-2022.
 - b) New mail id for NAAC is created for communication purpose.
 - c) The data should be sent to the new mail id on or before last week of every month.
4. The IQAC Coordinator proposed a formal
Vote of thanks.



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MEETING – 2

Date: 14-09- 2018

Time: 2.30pm

Venue:Seminar Hall

The Second meeting was conducted in the Seminar hall with IQAC Conveners of various criteria's. The following members were present:

S.No		
1	Dr D.V.G Krishna	Director
2.	Smt. Sujatha patwari	Principal
3	Mr.K.Sreehari	Coordinator
4.	Dr.Vijaya kumari	Convener 1
5.	Mr.K.Kiran kumar	Convener 2
6.	Mr.Rushishwarudu	Convener 3
7.	Mrs. Madhavi	Convener 4
8.	Mrs. Radhika	Convener 5
9.	Mrs. Syedabaseerunnisa	Convener 6
10.	Mr. Ravi kumar/ Gopal reddy	Convener 7
11.	Mr.K.Ramachandra murthy	Jt.Director

The meeting is presided by the Mrs.Sujatha Patwari principal. The meeting of the newly formed IQAC begins with the Basic NAAC guidelines for preparing the AQAR under the

Meeting Agenda:

1. To initiate the process of NAAC.
2. To discuss on the ways of Metrics under each criterion.
3. Duties and responsibility of each conveners.

Minutes:

1. Mr K Sree Hari the coordinator explained the each Metrics in all the criteria.
2. The Coordinator specified various aspects to be followed by the Criterion Heads.
He mentioned the following:
 - a) Guidelines have been given for the formation of various committees like Anti Ragging Committee, Redressal Committee, and Cultural Committee etc to coordinate with various functions.
 - b) The data of all the 7 Criteria should consist of the entire Quantitative Metrics and Qualitative metrics of 4 years, i.e.2018-2022.
 - c) The data should be sent to the new mail id on or before last week of every month.
3. The IQAC Coordinator proposed a formal Vote of thanks.



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MEETING – 3

Date: 04-01-2019

Time:

Venue: seminar Hall

The 3rd meeting was held with IQAC Conveners of various criteria's. The following members were present:

S.No		
1	Dr D.V.G Krishna	Director
2.	Smt. Sujatha patwari	Principal
3	Mr.K.Sreehari	Coordinator
4.	Dr.Vijaya kumari	Convener 1
5.	Mr.K.Kiran kumar	Convener 2
6.	Mr.Rushishwarudu	Convener 3
7.	Mrs. Madhavi	Convener 4
8.	Mrs. Radhika	Convener 5
9.	Mrs. Syedabaseerunnisa	Convener 6
10.	Mr. Ravi kumar/ Gopal reddy	Convener 7
11.	Mr.K.Ramachandra murthy	Jt.Director

The meeting is presided by the Mrs.Sujatha Patwari principal. The meeting of the newly formed IQAC begins with the Basic NAAC guidelines for preparing the AQAR under the

Meeting Agenda:

1. To know about work in progress.
2. To discuss on the ways of Metrics under each criterion.
3. Any other matters with the permission of bench.

Minutes:

1. All the conveners of various criteria have presented the work carried by them and members of those criteria expressed their views on the work.
2. The quantitative and qualitative metrics are discussed and process is delivered by Mr.K.Sreehari.
3. The performance of various committees is reviewed and necessary guidelines are given for few committee members.



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MEETING – 4

Date:20-04-2019

Time:

Venue: seminar Hall

The 4th meeting was held with IQAC Conveners and members of various criteria's.

The following members were present:

S.No		
1	Dr D.V.G Krishna	Director
2.	Smt. Sujatha patwari	Principal
3	Mr.K.Sreehari	Coordinator
4.	Mrs.J. Madhavi	Asst.Coordinator
4.	Dr.Vijaya kumari	Convener 1
5.	Mr.K.Kiran kumar	Convener 2
6.	Mr.Rushishwarudu	Convener 3
7.	Mrs. Madhavi	Convener 4
8.	Mrs. Radhika	Convener 5
9.	Mrs. Syedabaseerunnisa	Convener 6
10.	Mr. Ravi kumar/ Gopal reddy	Convener 7

The meeting is presided by the Mrs.Sujatha Patwari principal. The meeting of the newly formed IQAC begins with the Basic NAAC guidelines for preparing the AQAR under the

Meeting Agenda:

1. To finalize the short falls of each criteria and matrices.
2. Proceed for final review.
3. Proceed for preparation of hard copy of AQR for year 2018-19.

Minutes:

1. All the conveners of various criteria have presented the work carried by them and members of those criteria expressed their views on the work.
2. The quantitative and qualitative metrics are discussed and process is delivered by Mr.K.Sreehari.
3. The performance of various committees is reviewed and necessary guidelines are given for few committee members.
4. It is agreed by all the members to submit the reports (AQR) in a week.

