



MARWADI SIKSHA SAMITHI

## R.G. KEDIA COLLEGE

(Affiliated to Osmania University, Recognized by AICTE)

3-1-336, Esamia Bazar, Opp. New Chaderghat Bridge, Hyderabad- 500027.

# Various Committees

## 2021-2022

The following faculty members are nominated to take up various additional responsibilities as a generic duties .

### 1) Internal Quality Assurance Cell (IQAC):

The primary aim of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

SI.NO	FACULTY NAME	DEPARTMENT
1	Mrs. V.Radhika	Dept. of Business Management Convenor
2	Mr.Kuldip Rai	Dept. of Comp.Science Co-ordinator
3	Mrs. Neeta Dhumale	Dept. of Business Management
4	Ms. M. Mounika	Dept. of Business Management
5	Mr.D.Pradeep	Dept. of Law
6	Mr. G.Nagaraju	Dept. of Mathamatics
7	Mr. Alok Raj Saxena	Dept of Commerce.

IQAC -COORDINATOR

PRINCIPAL .

## 2. NAAC COMMITTEE

### I. Criterion - 1 - Curricular Aspects

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr Madhavi	Dept. of Business Management, Convenor
2	Ms Mounika	Dept. of Business Management, Co- Convenor
3	Mrs Meena	Dept. of Business Management.member
4	Mrs Radhika	Dept. of Commerce, Member
5	Mrs SyedaBaseerUnisa	Dept. of Computers, Member

### Criteria II Teaching and Learning

SI.NO	FACULTY NAME	DEPARTMENT
1	Mr Jalaj Kumar	Dept. of Commerce ,Convenor
2	Ms G Bhagya Lakshmi	Dept. of Commerce, Co-Convenor
3	Mrs GeethaBala,	Dept. of Business Management, Member
4	Mrs.SyedaBaseerunnisa	Dep of computer science
5	Mr Rushiwarudu	Dept. Business management, Member

**Criteria - 3 - Research, Innovations and Extension**

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr Srinivas Kumar .N	Dept. of Business Management, Convenor
2	Dr Surrender	Dept. of Business Management,Co-convenor
3	Mrs KamaleshMittal	Dept. of Commerce, Co-convenor
4	Mr Rushiwarudu	Dept. of Business Management
5	Mr KuldipRai	Dept.of Business Management,Member
6	Mrs.Usha	Dept. of Commerce,member

**Criteria - 4 - Infrastructure and Learning Resources**

Sl.NO	FACULTY NAME	DEPARTMENT
1	Mr K.R Murthy	Joint Director, Convenor
2	Mr Ravi Kuma	System,Admin, Co-convenor.
3	Mr KuldipRai	Dept.of Business Management,member.
4	Mr K Anil Kumar	Dept. of Statistics,Member
5	Mr VenuGopal	Dept. of Commerce,Librarian
6	Mr.Ramakanth	Dept. of Business Management , Librarian

**Criteria - 5 - Student Support and Progression**

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr. K SreeHari	Department of Commerce ,Convenor
2	Dr.Vijaya Kumari,	Department of Commerce,co-convenor
3	Mrs Kala Dept. of Commerce	Dept. of Commerce
4	Mrs Sudha Rani	Dept. of Business Management,Member
5	Mrs Geetha	Dept. of Business Management,Member
6	Mrs Saradha	Dept. of Management,Member
7	Mr Madhu	Dept. of Management,Member

**Criteria - 6 - Governance, Leadership and Management**

SI.NO	FACULTY NAME	DEPARTMENT
1	Prof.D.V.G.Krishna -	Director of MSS
2	Dr T.V Rao,Dept. of Commerce, Convenor	Dept. of Commerce, Convenor
3	Mrs Radhika	Dept. of Commerce,Co Convenor

4	Mr KuldipRai,	Dept. of Management,Member
5	Mr Daulath	Member
6	Mr Surya Prakash	,Accountant ,Member
7	Mr Sunil	Accountant ,Member

**Criteria - 7 - Institution Values and Best Practices**

SI.NO	FACULTY NAME	DEPARTMENT
1	Mr K Anil Kumar	Dept. of Statistics,Co Convenor
2	Mr Ravindranath ,	Dept.of Law, Member
3	Mr Gopal Reddy	Dept. of Commerce,Member
4	Mr Jalaj,	Dept. of Commerce,Member
5	Mr Venu	Librarian,Member

### 3. Cultural Committee

**Objective:** The Cultural Committee functions with the core objective of enhancing the skill of the students by making them participate in all cultural functions at the college, National and International levels

SI.NO	FACULTY NAME	DEPARTMENT
1	Prof. E.Lalitha	Convenor, Dept of Business Management
2	Mr. Kuldip Rai	Co-Convenor, Dept of Comp. Science
3	Dr. Debasmitha	Dept. of Business Management
4	Mr. D.Pradeep,	Dept of Law
5	Mrs. Sharada	Dept. of Business Management

### 4) Placement cell & Career Guidance Cell

**Objective:** Provide career counselling and career development sessions for graduates.  
Develop career oriented programs that helps student in exploring and planning their career.

### 5)Academic& Examination Cell :

**Objective:** To evaluate the student's performance by the conduction of examinations.  
Bringing more transparence in the examination and evaluation system.

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr.J.Madhavi	Convenor, Dept.of Business Management.
2	Mrs. Padmini	Baheti, Co-Convenor, Dept. of Commerce.
3	Mr. T. Venkateswara Rao	Dept. of Law.
4	Mr. Pannala Sanjeeva Reddy	Dept. of Mathametics

5	Mrs. Ramsha Khaliq	Dept.of Business Management
6	Mrs. Syeda Baseer Unnisa Begum	Dept of Comp.Science.

## 6. Seminars & Workshops Committee.

**Objective:** The purpose of a seminar is to enable students to improve their knowledge and understanding of a topic by engaging with key issues - participation is therefore necessary and successful participation involves preparation

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr. Satya Parameshwar	Convenor, Dept. of Science
2	Mrs.D.O. Namratha	Co-Convenr, Dept. of Commerce
3	Mr. Venugopal	Dept. of Commerce
4	Mr. S.K. Zubear,	Dept.of Language.
5	Mr. Peddi Prasad	Dept of Comp.Science

## 7.General Discipline

**Objective:** To provide a safe environment for students to feel secure, attractive, and functional, keeping in mind the grade, age appropriateness, the type of classroom activities the teacher and students will perform.

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr. C. Lalitha	Convenor, Dept.of Management.
2	Mrs. Gousia Begum	1) Co-Convenor, Dept.of Comp.Science.
3	Mrs. A.Meenakshi	Dept.of Business Management
4	Mr. Venugopal	Dept of Library
5	Mohd. Ismail	Dept.of Commerce



## 8 Time Table Preparation & Management Committee

**Objective:** To prepare individual class timetable and individual faculty timetables (work load) so that if any class work adjustments within the faculty can be done smoothly. To inform teachers well in advanced regarding changes in time table.

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr. N. Srinivas Kumar	Convenor, Dept.of Business Management
2	D. SivaRanjan Das	Co-Convenor, Dept.of Comp.Science.
3	Mr. N.Gopal Reddy	Dept.of Commerce.
4	Mrs. V.Radhika	Dept. of Business Management.
5	Mrs. A. Meenakshi	Dept. of Business Management

## 9. Library Committee

**Objective:** Advises and reviews library policies for instruction, resources, services, and the facility. Advises regarding library services, especially innovation, for the campus community. Discuss and evaluate budgetary issues for books, journals, databases, media, e-resources.

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr. Kiran Kumar	Dept.of Business Management
2	Mrs. Nirmala	Co-Convenor, Dept of Language.
3	Mr. Rushiwarudu	Dept.of Management
4	Mrs. B.Sudharani	Dept of Business Management
5	Mrs. Dharani	Dept. of Language,English

## 10. Sports Committee

**Objective:** To promote every individuals' health, physical well-being as well as the acquisition of physical skill among the students. The committee aspires to inculcate qualities such as sportsmanship, team spirit and bonding.

SI.NO	FACULTY NAME	DEPARTMENT
1	Prof.D.V.G.Krishna	Convenor,
2	Mr. K.Sreehari	Co-Convenor, Dept. of Commerce
3	Mr. Sanjeeva Reddy	Dept.of Commerce
4	Mr. Nagaraju	Dept. of Mathametics
5	Mr. G.Hareeswar Reddy	Dept of Science.

## 11. Research and Consultancy Committee

**Objective:** Promoting collaboration and interdisciplinary research. Advising the dean on the implementation of policies pertaining to the allocation of internal funds for research.

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr. B.Surender	Convenor, Dept.of Busi. Management
2	Mr. E. Madhu	Co-Convenor, Dept. of Commerce
3	Mr. K. Anil Kumar	Dept.of Science
4	Ms. Noorin Farah	Dept. of Science
5	Mrs. Sharada	Dept. of Science

## 12. Students Welfare Committee

**Objective:** The Student Welfare Committee is responsible for developing, reviewing, and evaluating plans and setting directions for student affairs in accordance with the vision, mission and strategic plan of the institute.

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr. J. Madhavi	, Convenor, Dept. of Business Management
2	Ms. CH. Nimisha, Co-Convenor, Dept.of Mathametics.	Co-Convenor, Dept.of Mathametics
3	Mrs. Tahmeena	Dept. of Business Management
4	Mr. D.Pradeep	Dept. of Law
5	Ms. Bhagya Lakshmi	Dept.of Commerce.

## 13) Anti- Ragging Committee

**Objective:** To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.

SI.NO	FACULTY NAME	DEPARTMENT
1	Prof. DVG. Krishna	Director, Convenor
2	Mr. Siva Ranjan Das	Co-Convenor, Dept of Comp.Science

		Businessman
3	Mr. CH. Rushiswarudu	Dept.of Business Management.
4	Mr. GVVSDS Prasad	Social Activist
5	Mr. Gurunath Reddy	Media Reporter

#### 14) Women Empowerment Cell

**Objective:** To promote a culture of respect and equality for female gender. To organize awareness programs on gender sensitization.

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr. E. Lalitha	Convenor ,Dept.of Busi.Management
2	Mrs. Bhagya Rekha	Co-Convenor, Dept of Science
3	Mrs. K.Ranjitha	Dept of Language
4	Mrs. Prema Latha	Dept of Science
5	Mrs. T.Rajani	Dept.of Business Management

**15) Students Mentoring System**

**Objective:** The goal of the mentoring program is to establish a trusting relationship with accountability and responsibility from the mentor and mentee.

SI.NO	FACULTY NAME	DEPARTMENT
1	Mr. Jalaj Kumar	, Convenor, Dept.of Busi.Management
2	Mr. Alok Raj Saxena	Co-Convenor, Dept of Language,
3	Mr. Ayub Ahmed	Dept. of Commerce
4	Mrs. Neeta Dhumale	Dept of Business Management.
5	Mrs. Shankar Bhargavi	Dept of Science.

**16) Academic Planning and Implementation Committee**

**Objective:** To ensure the attainment of course outcomes and eventually the program outcomes. To monitoring the academic performance, training and placement of the students.

SI.NO	FACULTY NAME	DEPARTMENT
1	Mr. K.Sreehari	Convenor, Dept of Commerce
2	Mrs. Ramsha Khaliq	Co-Convenor, Dept, of Business Management

### 17) Internal Complaint Committee

**Objective:**To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr.R. Lakshmi	Principal, Convenor, Dept of Busi.Management
2	Dr. J.Madhavi	Co-Convenor, Dept. of Business Management
3	Mr. D.SivaRanjan Das	Dept of Comp. Science.
4	Mr. Kvnb Ravi Kumar	Dept.of System Admin.
5	Mr. B. Daulat,	Office Incharge.

### 18) Women protection Cell

**Objective :** Aiming at intellectual and social upliftment of the female students, the cell stands for facilitating women's empowerment through guest lectures, seminars, awareness programmes life skill training programmes, entrepreneur training and other welfare activities.

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr. J.Madhavi	Convenor, Dept of Busi Management.
2	Mrs. Gousia Begum	Dept of Comp Science.
3	Mrs. Syeda Baseerunnissa	Dept of Comp. Science
4	Mrs. B.Sudha Rani	Dept. of Business Management

5	Mrs. A. Meenakshi	Dept. of Business Management
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### 19) Academic Audit Cell

**Objective:** The main aim of conducting academic audit is to assess the academic performance of both individual faculty and the whole department. This practice develops accountability of the individual members with regards to their academic performance.

### 20) Social Media Affairs Committee

**Objective:** The mission of the Social Media Committee (SMC) is to produce and promote Internet-based materials and resources to better showcase the activities and scholarship of the OB division to the division's members and to the public.

SI.NO	FACULTY NAME	DEPARTMENT
1	Mrs. Nirmla	Dept. of Language
2	Mrs. PremaLatha	Dept of Science
3	Mrs. Shankar Bhargavi	Dept of Science.
4	Mrs. D.O Namratha	Dept of Commerce
5	Mr. Venugopal	Dept.of library

### 21) Canteen Committee

**Objective:** A canteen committee is responsible for monitoring the operations of the canteen and implementing and reviewing the canteen policy. They may also be responsible for specific decisions as specified in the canteen policy, such as employing staff, authorizing major purchases or authorizing changes in the menu.

SI.NO	FACULTY NAME	DEPARTMENT
1	Mrs. Padmini Baheti	Convenor, Dept of Commerce
2	Mrs. Padmini Baheti	Convenor, Dept of Commerce

3	Mrs. Tahmeena	Dept of Business Management
4	Mr. Pannala Sanjeeva	Dept of Comp, Science.
5	Mrs. B.Sudha Rani	Dept od Busi. Management

## 22) Grievance Redressal Committee

**Objective:** The function of the cell is to look into the complaints lodged by any student, and judge its merit. The Grievance cell is also empowered to look into matters of harassment.

SI.NO	FACULTY NAME	DEPARTMENT
1	Prof. D.V.G. Krishna	Director
2	Prof. E. Lalitha	Dept of Business Management
3	Dr. TMC Vijay Kumar	Principal, MSS Law College
4	Dr. M.Vijaya Kumari	Dept. of Commerce
5	Dr. R.Lakshmi	Dept of Busi Management

## 23. ENTREPRENEURSHIP DEVELOPMENT CELL

**Objective:** To conduct programs in Entrepreneurship enabling skills. To conduct skill industrial development training programs with updated technologies.

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr.J.Madhavi	Dept of Busi. Management
2	Mrs. V.Radhika	Co- Convenor, Dept of Business Management
3	Mrs A. Meenakshi	Dept of Business Management
4	Mrs. K.Ranjitha	Dept. of Language
5	Mrs. Prema Latha	Dept of Science

## 24) ADMISSION COMMITTEE:



**Objective:** To admit the students on merit basis by following the university norms, maintaining accuracy and transparency.

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr. E.Lalitha	Convenor, Dept of Business Management
2	Mr. Kuldip Rai,	Co-Convenor, Dept of Comp. Science
3	Dr. Debasmitha	Dept. of Business Management
4	Mr. D.Pradeep	Dept of Law
5	Mrs. Sharada	Dept of Science.

## 25) RIGHT TO INFORMATION CELL

**Objective:** The Right to Information Act, 2005 was enacted by the Parliament and it came into force from 15 June, 2005. Objectives of the Act are to empower the citizens, promote transparency and accountability in the working of the public authorities.

SI.NO	FACULTY NAME	DEPARTMENT
1	Dr. D.V.G.Krishna	Director, (PRO)
2	Mr. Siva Ranjan Das	Co-Convenor, Dept of Comp Science
3	Mr. Venugoopal	Dept of Library
4	Mr. Jalaj Kumar	Dept Of commerce.
5	Ms. Dharani	Dept of Language.



*K. S. S.*  
Principal  
R.G. Keble College of Commerce  
Esmerla Bazar, Hyderabad